



# FALL PARENT TEACHER INTERVIEWS - NOVEMBER 24<sup>TH</sup> & 25<sup>TH</sup>

## BOOKING APPOINTMENTS

- Visit crestwood.edsby.com to log in
- The availability to schedule appointments for the November 24<sup>th</sup> & 25<sup>th</sup> interviews is:
  - **Tuesday, November 15<sup>th</sup> at 9:00 am until Tuesday November 22<sup>th</sup> 3:00 pm**
- When the scheduler is open you will receive a message in the navigation bar



- To book an appointment, click on **any free slot**.
- To change a time of an appointment, click **change**.
- To cancel an appointment, click **unbook**.

### Parent-Teacher Interview Schedule: October Parent-Teacher Interview Sche

To schedule an interview with a teacher, click on any free slot. When you are finished, click done.

		JOSEPH LEE			
		Mr. Commer PED7A	Mrs. Dearborn ENG7B	Mrs. Hildebrandt SOC7A	M. Maupin FRC7A
3:00pm		unbook			
3:20pm					
3:40pm		change	free	free	
4:00pm		change	free	free	free

## FINALIZE YOUR BOOKING

- Once you have completed your booking, click **done**.
  - After you have completed this step you will have a summary of the schedule that is ready to print.

## PRINTING A SCHEDULE

To print the summary of your interview schedule, choose File > Print or Ctrl + P.

If you would like to change the schedule, click the Make Changes button.

Monday, October 5, 2015

3:00pm	Mr. Commer	PED7A	Gym B
3:20pm	Mrs. Lapp	G1Core2	Room not yet set
3:40pm	Mrs. Dearborn	ENG7B	106
4:00pm	Mrs. Hildebrandt	SOC7A	Room not yet set
4:20pm	M. Maupin	FRC7A	203
4:40pm	Mrs. Richardson	MUSTA	142
5:00pm	Mr. Wortham	SCI7B	Room not yet set

Modify Booking

## QUESTIONS

Contact Adam Anklewicz: 416.391.1441 ex 61 or adam.anklewicz@crestwood.on.ca